

Training Management

Continuous training of the public safety workforce is core to the mission of keeping communities safe. Using a centralized solution like Workforce Management PLUS (WMP) to manage your training requirements improves administrative efficiencies, reduces compliance risks, and increases long-term control of training results.

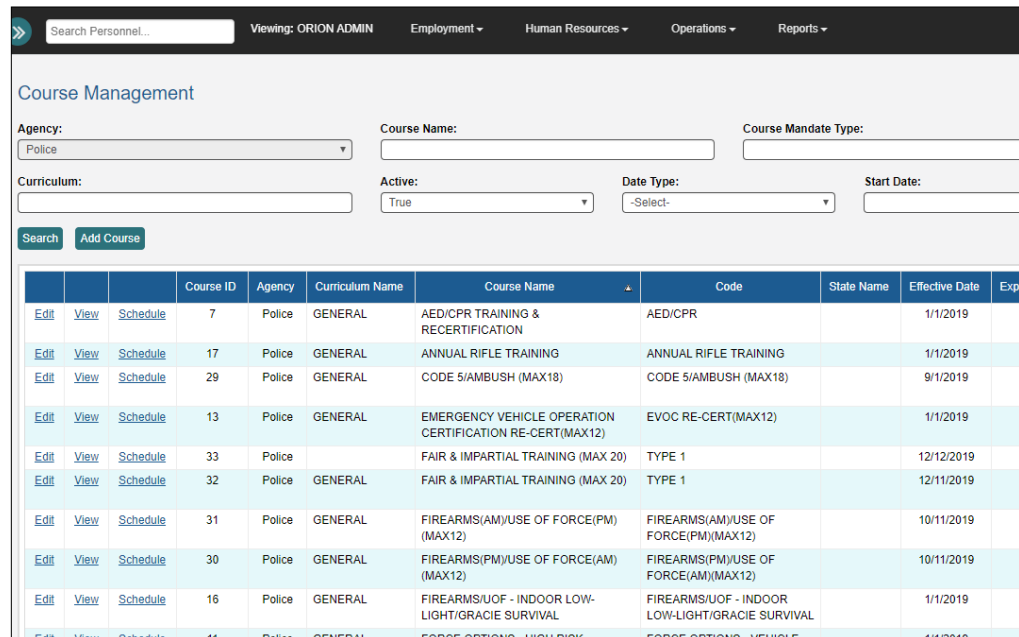
Efficient Course and Classroom Management

With Workforce Management PLUS, curriculum-based agency courses or those mandated by federal, state, and local governments can be imported or data entered. Course criteria can include skill-sets, prerequisites, job classifications, or completion of activities – such as OSHA documentation or fitness testing. Operational courses that ensure qualified staffing, like those for weapons, use-of-force, or apparatus management can be set as required for on-duty assignments.

Traditional classroom settings vs. locations for shooting ranges or fitness centers can be established. Equipment, like basic first aid, CPR, or more advanced trauma care can be associated with locations. Academies serving multiple agencies can designate classrooms for specific agency types.

Easily Schedule Events, Send Notifications, and Track Results

Training administrators schedule events using monthly calendars with coordinated classroom



The screenshot shows the 'Course Management' interface. At the top, there is a navigation bar with 'Viewing: ORION ADMIN' and several menu items: 'Employment', 'Human Resources', 'Operations', and 'Reports'. Below the navigation bar, there are search and filter fields for 'Agency' (set to 'Police'), 'Course Name', 'Course Mandate Type', 'Curriculum', 'Active' (set to 'True'), 'Date Type' (set to '-Select-'), and 'Start Date'. There are 'Search' and 'Add Course' buttons. Below these fields is a table with the following columns: Course ID, Agency, Curriculum Name, Course Name, Code, State Name, Effective Date, and Exp. The table contains several rows of course data.

	Course ID	Agency	Curriculum Name	Course Name	Code	State Name	Effective Date	Exp
Edit	7	Police	GENERAL	AED/CPR TRAINING & RECERTIFICATION	AED/CPR		1/1/2019	
Edit	17	Police	GENERAL	ANNUAL RIFLE TRAINING	ANNUAL RIFLE TRAINING		1/1/2019	
Edit	29	Police	GENERAL	CODE 5/AMBUSH (MAX18)	CODE 5/AMBUSH (MAX18)		9/1/2019	
Edit	13	Police	GENERAL	EMERGENCY VEHICLE OPERATION CERTIFICATION RE-CERT(MAX12)	EVOC RE-CERT(MAX12)		1/1/2019	
Edit	33	Police		FAIR & IMPARTIAL TRAINING (MAX 20)	TYPE 1		12/12/2019	
Edit	32	Police	GENERAL	FAIR & IMPARTIAL TRAINING (MAX 20)	TYPE 1		12/11/2019	
Edit	31	Police	GENERAL	FIREARMS(AM)/USE OF FORCE(PM) (MAX12)	FIREARMS(AM)/USE OF FORCE(PM)(MAX12)		10/11/2019	
Edit	30	Police	GENERAL	FIREARMS(PM)/USE OF FORCE(AM) (MAX12)	FIREARMS(PM)/USE OF FORCE(AM)(MAX12)		10/11/2019	
Edit	16	Police	GENERAL	FIREARMS/UOF - INDOOR LOW-LIGHT/GRACIE SURVIVAL	FIREARMS/UOF - INDOOR LOW-LIGHT/GRACIE SURVIVAL		1/1/2019	
Edit	11	Police	GENERAL	FORCE OPTIONS - HIGH RISK	FORCE OPTIONS - VEHICLE		1/1/2019	

oversight to prevent overbooking. Minimum and maximum course attendees can be established. Course syllabuses and prerequisites can be included for attendees to view with notifications.

Employees can sign up to participate in qualified courses or can be added to courses and sent notices for mandatory attendance. Once their participation has been acknowledged, training events are displayed on employee calendars and shift rosters. After course completion, attendance with course results are saved in each employee's Workforce Management PLUS training record. Course results can be transmitted electronically to governmental institutions as needed.

Benefits

- » Centralizes employee training history with HR, employment, and operational information
- » Ensures training compliances based on agency policies
- » Saves time and increases efficiencies for employees, supervisors, and training administrators

For Employees

- » Enroll for qualified training courses
- » Receive mandatory training notifications with acknowledgment confirmation
- » Automatically receive certification renewal reminders
- » View attendance results in employee training records

For Administrators

- » Curriculum-based course management
- » Configurable course prerequisites and criteria requirements
- » Agency-defined skill categories and skill types
- » Multiple course attendance types (open enrollment, mandatory, sign-up allowed)
- » Classroom assignment
- » Classroom equipment management
- » Send course notifications to individuals or groups
- » Course attendance and results tracking
- » Certification and renewal alerting for employees and course instructors
- » Endorsement management
- » Electronic reporting of results to external systems
- » Multiple permission roles

The screenshot displays the Orion Admin training calendar interface. At the top, there are navigation tabs for 'Viewing: ORION ADMIN', 'Employment', 'Human Resources', 'Operations', and 'Reports'. Below these are search filters for 'Agency:' (set to 'APD'), 'Courses:', and 'Classrooms:'. A calendar for December 2021 is shown, with a 'Today' button. The main calendar grid lists training events with dates, times, and course names.

Day	Monday	Tuesday	Wednesday	Thursday	Friday
Monday 7					
Monday 8		11/09 TRAINING TRAILER INVESTIGATIVE DETENTION AND SEARCH 8:00A 12:00P			
Monday 15					
Monday 16		11/16 TRAINING TRAILER VEHICLE STOPS 8:00A 11:00A			
Monday 22					
Monday 23		11/23 RIDGEDALE RANGE RIFLE QUALIFICATION 8:00A 12:00P			
Monday 29		11/29 TRAINING TRAILER VEHICLE STOPS 8:00A 11:00A			
Monday 30		11/30 TRAINING TRAILER VEHICLE STOPS 8:00A 11:00A			
Monday December 1					
Monday 2					
Monday 3					
Monday 11				11/18 TRAINING TRAILER ARREST AND SEARCH 8:00A 12:00P	11/19 TRAINING TRAILER POLICE QUESTIONING 8:00A
Monday 12					
Monday 25				11/25 RIDGEDALE RANGE LESS LETHAL QUALS 8:00A 12:00P	
Monday 26				11/25 TRAINING TRAILER INVESTIGATIVE DETENTION AND SEARCH 8:00A 12:00P	

Authorized personnel use the training calendar to search for and view previously scheduled courses, assign employees to upcoming events, send notifications, and enter attendance results. Once entered, course results are automatically saved in each employee's course training record.

Contact us today at 866-779-1689.

