

# Smart Scheduling

### **Staffing Management**

Staffing public safety personnel 24/7/365 can be a time-consuming balancing act that requires qualified employee availability and compliance with union and agency policies. Using a centralized solution like Workforce Management PLUS to forecast staffing levels and recommend cost effective assignments based on agency criteria improves staffing management while minimizing cost.

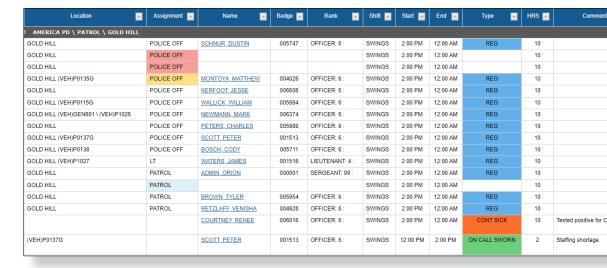
#### **Intuitive Shift Rosters**

With Workforce
Management
PLUS, flexible shift
roster views are
displayed based on
entered criteria – like
organization, shift,
and date. On-duty
assignments and
events types, such
as overtime, leaves,
court, and training,
are color-coded for
easy identification.
This includes real-time

viewing of on-duty personnel and those with trades or scheduled days off. Rosters display employees' skills and work locations using agency-defined codes. Employees with assignment issues are highlighted with the ability to view details. Comments can be entered for multi-organizational viewing.

# Visual Alerts Enable Staffing Efficiencies

Color-coded alerts prompt staffing managers to backfill unplanned vacancies when levels fall below minimum. Names of qualified employees are presented in a sorted order based on agency policies rules. This enables staffing gaps to be filled while minimizing the financial impact.



As positions are filled or vacated, real-time roster updates display start and end times.

# **Easily Manage Scheduling Changes**

Staffing managers use drag and drop tools to quickly make assignment changes and backfill vacancies. Time changes, unplanned leave-time, overtime and operational equipment assignments can be made directly from rosters. Roll call checkin and check-out screens enable supervisors to log actual arrival and departure time. On-duty time worked, authorized scheduling changes, and approved events, are displayed on rosters and saved within each employee's online timesheet.



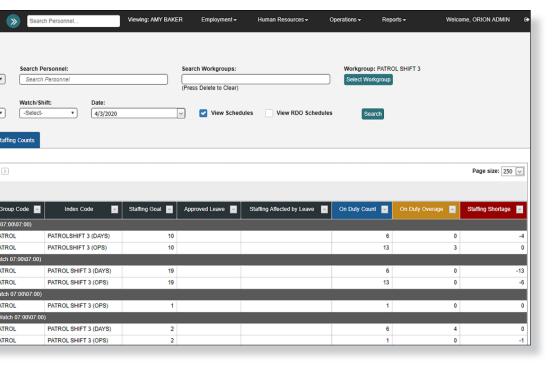
### **Benefits**

- » Increases staffing management efficiencies
- » Saves time filling vacancies with qualified personnel
- » Controls overtime and fatigue risks based on agency criteria

## **Staffing Management**

- » Forecast staffing counts against required levels with warning thresholds
- » Drag and drop assignment capabilities based on:
  - Time of assignment
  - Employee's schedule
  - Current time to end of assignment
  - Current time to end of employee's schedule
  - · Custom start / end times
- » View rosters in real-time with on-duty personnel and those with approved PTO, OT, training, trades, off-duty, and court events

- Push notifications to agency email and mobile devices
- » Vacancy backfills with qualified personnel based criteria
- » Fatigue alerts based on criteria
- » Shift time changes, unplanned leave and overtime entries from rosters
- » View real-time employee calendars in multiple formats
- View gaining and losing depts.when personnel reassigned
- » Tracks roll call check-ins and check-outs, call signs, vehicle and radio IDs



Scheduling screens
with real-time staffing
counts compared against
required levels enable
at-a-glance viewing of
vacancy gaps. It's ideal for
proactive reassignment
planning that can achieve
minimum staffing levels
while controlling overtime.

**Contact us today at 866-779-1689.** 

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