

# Smart Scheduling

## Subpoena Management

Using manual processes to deliver court notices to officers is time-consuming and costly. Using a centralized solution like Workforce Management PLUS to automate the issuance and receipt of officer's court notifications saves time, increases attendance accountability, and decreases overtime for unnecessary court appearances.

## Decrease Court Admin Time and Cost

With Workforce Management PLUS, court notifications can be data entered or received by the solution's API from external case management systems. When data is entered by authorized personnel, agency witnesses are added to case events, and notifications are sent electronically. Notifications include each case's logistical, defendant, and offense details, as well as whether to appear, standby or disregard a previous notice.

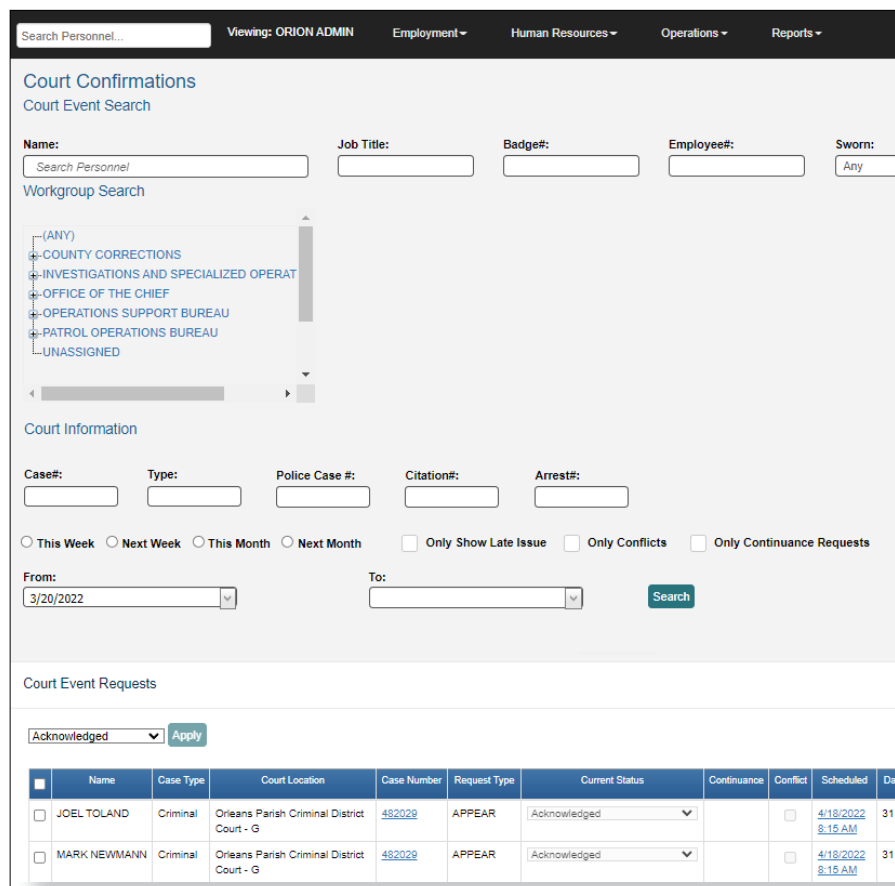
## Receive Real-Time Court Notices

Officers receive notifications via their PLUS account, agency email, or by using IOS or Android mobile devices. Embedded acknowledgment links enable quick time/date stamped receipt verification for reporting and auditing purposes. Court events are displayed on officers' home screens, calendars, and shift rosters. Scheduling conflicts are flagged with the ability to submit continuation requests to supervisors.

## Increase Attendance Accountability

Automatic email notification reminders are sent to officers that fail to acknowledge their notice receipt after defined time periods. Email reminders can also be sent to officers days before

scheduled events. Supervisors and court liaisons can view officers' past, current, and future notifications based on multiple search filters. They can also acknowledge notifications on behalf of witnesses when unique circumstances occur.




Name	Case Type	Court Location	Case Number	Request Type	Current Status	Continuance	Conflict	Scheduled	Date
JOEL TOLAND	Criminal	Orleans Parish Criminal District Court - G	482029	APPEAR	Acknowledged		<input type="checkbox"/>	4/18/2022 8:15 AM	31
MARK NEWMANN	Criminal	Orleans Parish Criminal District Court - G	482029	APPEAR	Acknowledged		<input type="checkbox"/>	4/18/2022 8:15 AM	31

**AttendanceTRKR** is an add-on solution designed to track officers' court attendance. It can be used on any type of web-based device to capture court check-in/out times, as well as court event results.

Policy rules can be applied to ensure that officers are not checking in too early or remaining too long once events are completed.

Geographical location data can be applied to ensure that check-in/out times are within close proximity of event locations. Saved attendance data can be used for analytical reporting and/or submitted to interfaced systems.

Court: 12D Floor:  Cannot check in for this event before 3/23/2022 3:30 PM Wednesday, March 23, 2022 1:30 PM		
Court: 12D Floor: Type: Municipal - Wednesday, March 23, 2022 4:00 PM		
Court: 14C Floor: Type: Municipal - Wednesday, March 23, 2022 4:00 PM		
Start Time: 3/23/2022 4:00:00 PM	Court: 14C	Floor:
	Type: Municipal	
Defendant: Smith, John	Case No: 2016 CR B 025435	Citation:
		Police Case No:

## Benefits

- » Reduce overtime costs for unnecessary court appearances
- » Decrease costs for subpoena administration and coordination
- » Increase officer's court attendance accountability

## For Officers

- » Receive notices via WMP home screen, agency email, and/or mobile devices
- » Acknowledge notice receipt individually in bulk
- » View court events using multiple filters
- » Submit continuance requests
- » Print event notifications
- » Enter court attendance times and results

## For Administrators

- » Manual case detail entry or integration with CMS
- » Configurable notice types
- » Send notices to individual officers or officer groups
- » View officer conflicts
- » View time/date stamped acknowledgment of officer's notice receipt
- » Send/receive officer notes with each case
- » Time/date stamped notification history logs
- » Enter acknowledgment exceptions for officers
- » Role-based permissions

Contact us today at 866-779-1689.

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